



# MINUTES

## JOHN NOBLE HOME COMMITTEE OF MANAGEMENT

WEDNESDAY, MAY 9, 2018

1:00 P.M.

BOARD ROOM, JOHN NOBLE HOME  
97 MOUNT PLEASANT STREET  
BRANTFORD, ONTARIO

Sarah MacCuish  
*Administrative Assistant*

**JOHN NOBLE HOME COMMITTEE OF MANAGEMENT  
MINUTES**

WEDNESDAY, MAY 9, 2018

1:00 P.M.

BOARD ROOM, JOHN NOBLE HOME

Councillor Kings in the Chair

**1. ROLL CALL**

Present: City of Brantford

Councillor Carpenter  
Councillor Kings  
Councillor Neumann

County of Brant

Councillor Wheat

Regrets: City of Brantford

Councillor McCreary

County of Brant

Councillor Coleman  
Councillor Simons

Also Present: J. Miller, M. Cox, S. Proulx, S. MacCuish, L. Clarkson, D. Kennedy,  
J. Patenaude, Jane Oliver, M. McAskill

Councillor Kings, Chair, called the meeting to order at 1:15 p.m.

**2. DECLARATIONS OF CONFLICTS OF INTEREST**

Members were asked to declare any pecuniary interests at the time when the Item is considered.

No pecuniary interests were subsequently declared during the meeting.

**3. PRESENTATIONS/DELEGATIONS** (list, if any, available at meeting)

**Presentation**

**3.1 Mary Cox, Director of Care and Danielle Kennedy, Resident Care Coordinator, John Noble Home**

**“RAI MDS and the RQI Our Performance Compass”,**

- Resident Assessment Instrument (RAI) was explained.
- Care plans are based on these assessments.
- Resident Quality Inspection (RQI) is the annual Ministry Inspections. Can include investigations into complaints or critical incidents. Inspectors arrive unannounced. A typical RQI was described. Inspectors audit 40 resident charts, interview residents, substitute decision makers, and staff.
- John Noble Home is considered a low risk home.
- RQI results are shared with the Resident and Family Council and publicly posted.
- Action plans are developed to address areas of improvement which are then shared with both Resident and Family Councils.

Mary Cox answered questions regarding CMI data and funding and provided an explanation of the indexing factor which determines how funding is divided between homes.

**4. MINUTES**

**4.0 Minutes**

Moved by Councillor Wheat  
Seconded by Councillor Carpenter

THAT the following Minutes BE ADOPTED:

- 4.1 John Noble Home Committee of Management – April 11, 2018**
- 4.2 John Noble Home Committee of Management – Private and Confidential Minutes – April 11, 2018**

CARRIED

**5. ITEMS FOR CONSIDERATION**

Moved by Councillor Wheat  
Seconded by Councillor Carpenter

THAT all Items for Consideration BE APPROVED

**5.1 Bell Court Revitalization- Update on Ministry of Health and Long Term Care Bed Announcement and Request to Establish Review Team for Award of Architectural Services [Financial Impact - \$2,333,013 (City - \$1,672,770, County - \$660,243)] (JNH2018-022)**

- A. THAT Report No. JNH2018-22 Bell Court Revitalization- Update on Ministry Bed Announcement and Request to Establish Review Team for Award of Architectural Services BE RECEIVED
- B. THAT staff BE DIRECTED to develop a Request for Proposal (RFP) review team for architectural services which includes Committee of Management membership

Item 5.1 was voted on and approved

CARRIED

<b>6. CONSENT ITEMS</b>
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Moved by Councillor Carpenter  
Seconded by Councillor Wheat

THAT all Consent Items (6.1, 6.2) BE APPROVED.

No items were separated for discussion purposes.

**6.1 John Noble Home Administrator's Report [Financial Impact- None] (JNH2018-23)**

THAT the John Noble Home Administrator's Report JNH2018-23 BE RECEIVED.

**6.2 John Noble Home Monthly Budget Summary for February 2018. [Financial Impact – None – Overall Under budget at this time] (JNH2018-24)**

THAT the Monthly Budget Summary JNH2018-24 for February 28, 2018 for the John Noble Home BE RECEIVED.

Items 6.1 and 6.2 were then voted on and approved.

CARRIED

<b>7. PRIVATE AND CONFIDENTIAL ITEMS</b>
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None

The Chair requested that the Committee address Items 9 -11 on the agenda prior to Item 8.

**9. NOTICES OF MOTION**

None

**10. QUESTIONS**

- 10.1 Councillor Carpenter enquired as to the numbers of tenants in both the Bell Lane Terrace and John Noble Home Apartments who may wish to receive the Seniors Tool Kit-a Practical Handbook for Seniors, through the Brant Elder Abuse Committee.
- 10.2 Councillor Kings asked for volunteers from the Committee of Management to sit on the Review Team for the RFP for Architectural Services for Bell Court. The Committee agreed that the Committee of Management Chair should fill this role.

**11. NEXT MEETING**

The next meeting will be held on June 13<sup>th</sup>, 2018 at 1 p.m. in the John Noble Home, in the Sherman Board Room.

**8. RESOLUTIONS**

Moved by Councillor Neumann  
Seconded by Councillor Wheat

THAT the Committee of Management MOVE IN-CAMERA (1:35 p.m.)

Personal matters about an identifiable individual, including municipal or local board employees

Only Council Members and Clerk remained in the room during the In-Camera portion of the meeting.

The Committee met In-Camera, discussed item 8, and returned into Open Session at 1:40 p.m.

**12. ADJOURNMENT**

The meeting adjourned at 1:41 p.m.

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Councillor L. Kings,  
Chair

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S. MacCuish  
Administrative Assistant