

**JOHN NOBLE HOME COMMITTEE OF MANAGEMENT
MINUTES**

WEDNESDAY, MARCH 14, 2018

9:00 A.M.

BOARD ROOM, JOHN NOBLE HOME

Councillor Simons, Vice-Chair in the Chair

1. ROLL CALL

Present: City of Brantford

Councillor McCreary
Councillor Neumann

County of Brant

Councillor Wheat
Councillor Coleman
Councillor Simons

Regrets: City of Brantford

Councillor Carpenter
Councillor Kings

Also Present: J. Miller, M. Cox, S. Proulx, S. MacCuish, L. Clarkson, L. Spry, M.
MacAskill, B. Proctor, J. Baetz

Shirley Simons, Vice-Chair, called the meeting to order at 9:00 a.m.

2. DECLARATIONS OF CONFLICTS OF INTEREST

Members were asked to declare any pecuniary interests at the time when the Item is considered.

No pecuniary interests were subsequently declared during the meeting.

3. MINUTES

3.1 Minutes

Moved by Councillor Coleman
Seconded by Councillor Wheat

THAT the following Minutes BE ADOPTED:

3.1.1 John Noble Home Committee of Management – Open Session Minutes -February 14, 2018

3.1.2 Joh Noble Home Committee of Management – Private and Confidential Minutes – February 14, 2018

3.1.3 John Noble Home Committee of Management – February 28, 2018

CARRIED

4. CONSENT ITEMS

Moved by Councillor McCreary
Seconded by Councillor Coleman

THAT all Consent Items (4.1- 4.2) BE APPROVED.

No items were separated for discussion purposes. Items 4.1 and 4.2 were then voted on and approved.

4.1 The Quality Improvement Report for priority and elective indicators for Quarter 2, 2018 [Financial Impact- None] (JNH2018-14)

THAT the John Noble Home Quality Improvement Report JNH2018-14 for priority and elective indicators for Quarter 2, 2018 BE RECEIVED.

4.2 John Noble Home Administrator’s Report [Financial Impact- None] (JNH2018-16)

THAT the John Noble Home Administrator’s Report JNH2018-16 BE RECEIVED.

CARRIED

5. ITEMS FOR CONSIDERATION

Moved by Councillor Coleman
Seconded by Councillor Wheat

THAT all items for Consideration (5.1) BE APPROVED.

No items were separated for discussion purposes. Item 5.1 was then voted on and approved.

5.1 Quality Improvement Plan (QIP) Narrative and Work Plan Report for Health Care Organizations in Ontario [Financial Impact- None] (JNH2018-15)

- A. THAT the John Noble Home Quality Improvement Narrative and Work Plan Report JNH2018-15 for Health Care Organizations in Ontario BE APPROVED; and
- B. THAT the Chair of the John Noble Home Committee of Management BE AUTHORIZED to sign the Quality Improvement Plan; and
- C. THAT John Noble Home staff BE DIRECTED to report quarterly on quality improvement activities for all indicators in the Work Plan.

CARRIED

The Chair requested that the Committee address Item 8.1 prior to the Private and Confidential Items.

8. RESOLUTIONS

Moved by Councillor Neumann
Seconded by Councillor Coleman

THAT the JNH2018-18 Multi-Sector Accountability Agreement Report BE ADDED to the John Noble Home Committee of Management Agenda of March 14, 2018

CARRIED UNANIMOUSLY

8.1 John Noble Home Day and Stay Program's Multi-Sector Service Accountability Agreement [Financial Impact- None] (JNH2018-18)

- A. THAT the John Noble Home through the Corporation of the City of Brantford and the County of Brant ENTER INTO a one year agreement with the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) to continue ongoing funding of the Day and Stay program; and
- B. THAT the Chair of the John Noble Home Committee of Management BE AUTHORIZED to sign the MSAA Submission Signature Page

Item 8.1 was voted on and approved.

CARRIED

6. PRIVATE AND CONFIDENTIAL ITEMS

Moved by Councillor Coleman
Seconded by Councillor McCreary

THAT Committee MOVE IN CAMERA to discuss the following items (9:04 a.m.):

MOTION TO MOVE IN-CAMERA
CARRIED

6.2 Draft Financial Statements (verbal update)

Labour relations or employee negotiations

The only staff members remaining in the room during the In-Camera portion of the meeting were J. Miller, S. Proulx, S. MacCuish, J. Baetz.

6.1 Employees International Union (SEIU) Update (JNH2018-17)

Labour relations or employee negotiations

9:35 a.m. Councillor Coleman left the meeting.

The Committee met In-Camera, discussed items 6.1 and 6.2, provided direction to Staff and returned into Open Session at 9:42 a.m.

J. Baetz returned to Open Session at 9:42 a.m.

7. DELEGATIONS/PRESENTATIONS (list, if any, available at meeting)

7.1 Presentation of Draft Financial Statements

Julie B. Baetz, CPA, CA, LPA, Engagement Partner, Millards Chartered Personal Accountants

The Financial Statements were reviewed and discussed with a comparison made to the previous year's statements. J. Baetz summarized that overall it was a very consistent year for the Home and the budget was well done and comparable.

Moved by McCreary
Seconded by Wheat

THAT the amended Financial Statements for the John Noble Home's Long Term Care operations for the year ending December 31, 2017, BE APPROVED

CARRIED

9. NOTICES OF MOTION

None

10. QUESTIONS

None

11. NEXT MEETING

The next meeting will be held on April 11, 2018 at the John Noble Home.

12. ADJOURNMENT

The meeting adjourned at 9:54 a.m.

Councillor L. Kings,
Chair

S. MacCuish,
Administrative Assistant