



MINUTES

**JOHN NOBLE HOME
COMMITTEE OF MANAGEMENT
WEDNESDAY, APRIL 14, 2021**

1:00 P.M.

VIRTUAL MEETING

JOHN NOBLE HOME

Sarah MacCuish
Administrative Assistant

**JOHN NOBLE HOME COMMITTEE OF MANAGEMENT
MINUTES**

WEDNESDAY, APRIL 14, 2021

1:00 P.M.

VIRTUAL MEETING

Joan Gatward, Chair, called meeting to order at 1:00 p.m.

1. ROLL CALL

Present: City of Brantford
Councillor Carpenter
Councillor Vanderstelt
Councillor Antoski

County of Brant
Mayor Bailey
Councillor Gatward
Councillor Wheat

Regrets: Mayor Davis

Also Present: J. Miller, S. MacCuish, S. Proulx, M. Cox, S. Dykstra, Julie Baetz

2. DECLARATIONS OF CONFLICTS OF INTEREST

No pecuniary interests were declared

3. MINUTES

3.0 Minutes

Moved by Councillor Bailey
Seconded by Councillor Wheat

THAT the following Minutes (3.1- 3.2) BE ADOPTED:

3.1 John Noble Home Committee of Management – March 10, 2021

CARRIED

4. PRESENTATIONS/DELEGATIONS (list, if any, available at meeting)

Presentation of Financial Statements

Julie B. Baetz, CPA, CA, LPA, Engagement Partner, Millards Chartered Personal Accountants.

Julie Baetz presented the 2020 Year end Financial Report to the Committee. The plan, scope and timing of the audit were reviewed. The process of the audit was conducted virtually. There were no unadjusted differences found in the audit of a material nature. There were no misstatements found. Throughout the course of the audit there was excellent cooperation from staff and management.

Financial Statements were then presented and reviewed. Significant changes noted this year include:

- cash in bank increased due to Provincial Funding received
- other accounts receivable up from the High Intensity Needs Funding requirements and increases due to COVID 19 isolation
- capital and special funding for both County and City were slightly higher
- increases in funding from the Province related to the pandemic

There were no questions. Julie Baetz left the meeting. 1:26 p.m.

5. ITEMS FOR CONSENT

Moved by Councillor Carpenter
Seconded by Councillor Antoski

THAT Items for Consent (5.1) BE APPROVED

Items 5.1 was separated for discussion purposes.

**5.1 John Noble Home Administrator's Report [Financial Impact - None]
(JNH2021-15)**

THAT the John Noble Home Administrator's Report JNH2021-15 BE RECEIVED.

J. Miller informed the Committee of two recent staff member positive antigen tests. The Home is implementing outbreak precautions until confirmation by a PCR lab test and further direction from public health.

Councillor Antoski asked how long the wait time is for results of the PCR test and what the resulting impact is. Staff explained that PCR tests can take several days for confirmation and outlined outbreak precautions that must be instituted in the interim.

Councillor Carpenter asked if the criteria for outbreak in Long Term Care had changed. J. Miller confirmed that as of April 7, 2021, an outbreak is defined as two positive cases, one of which has a link to facility transmission.

M. Cox added that outbreak funding from the province does not take effect in suspected outbreak and only comes into place when an outbreak has been declared under the new criteria. The Home is still required to implement all outbreak precautions to ensure proper infection control measures are in place during suspect outbreak.

**5.2 John Noble Home Monthly Budget Summary for February 2021
[Financial Impact – None – Overall On Track at this Time]
(JNH2021-16)**

THAT the Monthly Budget Summary JNH2021-16 for February 28, 2021 for the John Noble Home BE RECEIVED.

All Items for Consent (5.1- 5.2) was voted on and approved.

CARRIED

6. ITEMS FOR CONSIDERATION

Moved by Councillor Vanderstelt
Seconded by Mayor Bailey

THAT Item for Consideration (6.1) BE APPROVED

Item 6.1 to be separated for discussion.

6.1 Award of Contract for 1:1 Support Worker/ Security Guard Services following Request for Proposal RFP-JNH21-02 [Financial Impact – \$21.00 per hour plus HST] (JNH2021-17)

A THAT the Administrator be AUTHORIZED to award the contract for 1:1 Support Worker/Security Guard services to Neptune Security Services Inc. for the period May 08, 2021 to May 08, 2022

AND

B THAT the Administrator be AUTHORIZED to sign the required contract for the award.

Councillor Vanderstelt asked if a renewal clause would be included in the agreement. Staff explained that as this is a new vendor, it would be preferable to maintain the one-year term.

CARRIED

6.2 John Noble Home December 31, 2020 Year End Financial Statements. [Financial Impact – \$422,758 surplus] (JNH2021-18)

THAT the audited Financial Statements for the John Noble Home's Long Term Care operations for the year ending December 31, 2020 BE APPROVED.

Items 6.1 and 6.2 were voted on and approved.

CARRIED

7. PRIVATE AND CONFIDENTIAL ITEMS

Moved by Mayor Bailey
Seconded by Councillor Antoski

THAT Committee MOVE IN-CAMERA to discuss the following items (1:48 p.m.)

MOTION TO MOVE IN-CAMERA
CARRIED

M. Cox left the meeting at 1:43 p.m.

**7.1 John Noble Home Collective Agreement Renewal with the
International Union of Operating Engineers (IUOE) (JNH2021-19)**

Labour relations or employee negotiations

The Committee met In-Camera, discussed item 7.1, provided direction to Staff and returned into Open Session (1:54p.m.)

Moved by Councillor Antoski
Seconded by Councillor Carpenter

THAT Item 7.1 BE APPROVED

**7.1 John Noble Home Collective Agreement Renewal with the
International Union of Operating Engineers (IUOE) (JNH2021-19)**

- A. THAT Committee of Management RATIFY the settlement reached between the John Noble Home and the International Union of Operating Engineers for renewal of the Collective Agreement to cover the period of January 1, 2021 to December 31, 2023; and
- B. THAT the settlement reached between the John Noble Home and the International Union of Operating Engineers for renewal of the Collective Agreement to cover the period of January 1, 2021 to December 31, 2023, BE PLACED before the Chair for execution.

Item 7.1 was voted on and approved.

CARRIED

8. CORRESPONDANCE

There were no correspondence items.

9. NOTICES OF MOTION

There were no notices of motion

10. QUESTIONS

Councillor Vanderstelt stated that he attended the site during the protest on April 2, 2021. He was pleased to see the security measures taken by the home and police presence. He asked if this would be implemented should there be future protests.

J. Miller thanked the Brantford Police and City of Brantford By-law Enforcement for their support in this matter and confirmed that this would be handled in a similar manner if the Home became aware of a future protest.

Councillor Antoski and Councillor Vanderstelt left the meeting at 1:59 p.m.

11. NEXT MEETING

The next meeting of the John Noble Home Committee of Management will be held on Wednesday, May 12, 2021 via Zoom.

14. ADJOURNMENT

Moved by Mayor Bailey
Seconded by Councilor Carpenter

THAT the Committee ADJOURN the meeting (2:00 p.m.)

CARRIED

Councillor Gatward
Chair

S. MacCuish
Administrative Assistant