



# **MINUTES**

## **JOHN NOBLE HOME COMMITTEE OF MANAGEMENT WEDNESDAY, APRIL 9, 2025**

1:00 P.M.

SHERMAN BOARDROOM,  
97 Mount Pleasant St.  
BRANTFORD, ONTARIO

**Jessica Tanchak**  
*Executive Assistant*

**JOHN NOBLE HOME COMMITTEE OF MANAGEMENT  
MINUTES  
WEDNESDAY, APRIL 9, 2025  
1:00 P.M.  
SHERMAN BOARDROOM**

Chair MacAlpine called meeting to order at 1:01 p.m.

**1. ROLL CALL**

Present: City of Brantford  
Councillor Carpenter  
Councillor Hunt  
Councillor Sullivan  
Councillor Samwell

County of Brant  
Councillor MacAlpine  
Councillor Bell  
Mayor Bailey  
Councillor Coleman

Regrets:

Also Present: E. Owen, J. Salmon (HDR Inc.), K. Mauracher (HDR Inc.), S. Yilmaz (HDR Inc.), R. Diez, J. Tanchak, A. Gora, N.Kaur, M.McDonald, U.Gunasekaran, B.Midgley, J.Williamson, K.Cass, J.Askes

**2. DECLARATIONS OF CONFLICTS OF INTEREST**

No pecuniary interests were declared.

**3. APPROVAL OF THE AGENDA**

Moved by Councillor Bell  
Seconded by Mayor Bailey

THAT the Agenda BE APPROVED

CARRIED

<b>4. MINUTES</b>
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**4.0 Minutes**

Moved by Councillor Coleman  
Seconded by Councillor Carpenter

THAT the following Minutes (4.1) BE ADOPTED

**4.1 John Noble Home Committee of Management –March 12, 2025**

CARRIED

<b>5. BUSINESS ARISING FROM THE MINUTES</b>
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**5.1 Hiring Process for Administrator**

Councillor MacAlpine shared that the Committee of Management is looking at working with the County of Brant for the hiring of the new Administrator. County staff would handle the process of posting the position, receiving applications and selecting applicants to bring forward to the Committee.

**5.2 John Noble Home Committee of Management minutes- February 12, 2025**

A.Gora updated the Committee regarding the public tender threshold for goods and services with a cost between \$10,000 up to but not including \$121, 000.

<b>6. PRESENTATIONS/DELEGATIONS (list, if any, available at meeting)</b>
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**6.1 Bell Court Redevelopment Project**

HDR Inc. presented project updates to the Committee. K.Mauracher and J.Salmon answered questions from the Committee.

Councillor Carpenter left the meeting at 1:53 p.m.

K. Mauracher, J.Salmon and S.Yilmaz left the meeting at 2:11 p.m.

**6.2 IPAC Presentation**

M.McDonald presented an IPAC update to the Committee and answered questions.

M.McDonald left the meeting at 2:20 p.m.

### **6.3 Quality Improvement Plan 2025-2026**

U. Gunasekaran presented the John Noble Home Quality Improvement Plan for 2025-2026. U. Gunasekaran clarified how indicators are chosen. Councillor Bell interested in statistics for the next meeting on consistency of staff on resident Home Areas.

Councillor Samwell left the meeting at 2:37 p.m.

<b>7. ITEMS FOR CONSENT</b>
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Moved by Councillor Bell  
Seconded by Mayor Bailey

THAT Items for Consent (7.1-7.4) BE APPROVED

#### **7.1 John Noble Home Administrator's Report [Financial Impact – N/A (JNH2025-18)]**

THAT the John Noble Home Administrator's Report JNH2025-18 BE RECEIVED

#### **7.2 Recruitment Update [Financial Impact- None] (JNH2025-19)**

THAT the Recruitment Update Report JNH2025-19 BE RECEIVED.

#### **7.3 John Noble Home Monthly Budget Summary for February 2025 [Financial Impact – None – Overall on Track at this Time] (JNH2025-20)**

THAT the Monthly Budget Summary JNH2025-20 for February 28, 2025 for the John Noble Home BE RECEIVED.

#### **7.4 The Quality Improvement Report for priority and elective indicators for Quarter 3, 2024/2025 unadjusted data [Financial Impact- None] (JNH2025-21)**

THAT the John Noble Home Quality Improvement Report JNH2025-21 for priority and elective indicators for Quarter 3, 2024/2025 BE RECEIVED.

Items for Consent 7.1-7.4 were voted on and approved.

CARRIED

<b>8. ITEMS FOR CONSIDERATION</b>
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Moved by Councillor Coleman  
Seconded by Mayor Bailey

THAT Item for Consideration (8.1 BE APPROVED)

**8.1 Quality Improvement Plan (QIP) Progress Report, Narrative and Work Plan Report for Health Care Organizations in Ontario [Financial Impact-None] (JNH2025-22)**

- A. THAT the John Noble Home Quality Improvement Progress Report and Work Plan Report for Health Care Organizations in Ontario BE APPROVED; and
- B. THAT the Chair of the John Noble Home Committee of Management AUTHORIZED to sign the Quality Improvement Plan; and
- C. THAT John Noble Home staff BE DIRECTED to report quarterly on quality improvement activities for all indicators in the Work Plan.

Item for Consideration 8.1 was voted on and approved.

CARRIED

<b>9. CORRESPONDENCE</b>
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<b>10. RESOLUTIONS</b>
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<b>11. NOTICES OF MOTION</b>
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<b>12. QUESTIONS</b>
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<b>13. PRIVATE AND CONFIDENTIAL ITEMS</b>
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Councillor Hunt left the meeting at 2:46 p.m.

Moved by Mayor Bailey  
Seconded by Councillor Coleman

THAT the Committee MOVE IN-CAMERA to discuss the following items (2:48 p.m.)

MOTION TO MOVE IN-CAMERA

CARRIED

R. Diez, E.Owen, U. Gunasekaran, J.Williamson, J.Askes, B, Midgley, K.Cass, N.Kaur left the meeting at 2:48 p.m.

A.Gora and J.Tanchak remained.

### 13.1 Administrator's Update

Litigation or potential litigation, including matters before administrative tribunals.

### 13.2 Administrator's Update

Personal matters about an identifiable individual, including municipal or local board employees.

The Committee met In-Camera, discussed item 13.1&13.2 and returned to Open Session at (2:57) p.m.

## 14. NEXT MEETING

The next meeting of the John Noble Home Committee of Management will be held on Wednesday, May 14, 2025 at the John Noble Home, or at the Call of the Chair


## 15. ADJOURNMENT

Moved by Mayor Bailey  
Seconded by Councillor Coleman

THAT the meeting of the John Noble Home Committee of Management  
BE ADJOURNED

The meeting was adjourned at 2:57 p.m.

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Councillor MacAlpine  
Chair

  
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J. Tanchak  
Executive Assistant

