



MINUTES

**JOHN NOBLE HOME
COMMITTEE OF MANAGEMENT
WEDNESDAY, JUNE 10, 2020**

1:00 P.M.

VIRTUAL MEETING
JOHN NOBLE HOME

Sarah MacCuish
Administrative Assistant

**JOHN NOBLE HOME COMMITTEE OF MANAGEMENT
MINUTES**

WEDNESDAY, JUNE 10, 2020

1:00 P.M.

VIRTUAL MEETING

Councillor Carpenter in the Chair 1:01 p.m.

1. ROLL CALL

Present: City of Brantford
Councillor Carpenter
Mayor Davis
Councillor McCreary (1:39 p.m.)

County of Brant
Mayor Bailey
Councillor Gatward

Regrets: City of Brantford
Councillor Vanderstelt

County of Brant
Councillor Wheat

Also Present: S. Proulx, S. MacCuish, J. Miller, M. Cox, B Stonham, J. Patenaude

2. DECLARATIONS OF CONFLICTS OF INTEREST

No pecuniary interests were declared

3. MINUTES

Moved by Councillor Gatward
Seconded by Mayor Bailey

THAT the following Minutes (3.1) BE ADOPTED:

3.0 Minutes

THAT the following Minutes BE ADOPTED:

3.1 John Noble Home Committee of Management – May 13, 2020

CARRIED

4. PRESENTATIONS/DELEGATIONS (list, if any, available at meeting)

There were no presentations or delegations.

5. ITEMS FOR CONSENT

Moved by Mayor Bailey
Seconded by Mayor Davis

THAT Items for Consent (5.1- 5.3) BE APPROVED

Items 5.3 was separated for discussion purposes.

5.1 John Noble Home Administrator's Report [Financial Impact - None] (JNH2020-21)

THAT the John Noble Home Administrator's Report JNH2020-21 BE RECEIVED.

5.2 John Noble Home Monthly Budget Summary for April 2020 [Financial Impact – None – Overall Under Budget at this Time] (JNH2020-22)

THAT the Monthly Budget Summary JNH2020-22 for April 30, 2020 for the John Noble Home BE RECEIVED.

Items 5.1 and 5.2 were voted on and approved.

5.3 The Quality Improvement Report for priority and elective indicators for Quarter 3, 2019 [Financial Impact- None] (JNH2019-23)

THAT the John Noble Home Quality Improvement Report JNH2020-23 for priority and elective indicators for Quarter 3, 2019 BE RECEIVED.

Mary Cox provided information regarding the prescribing of antipsychotics and its use in conditions other than psychosis. The Ministry of Long Term Care has a narrow definition of appropriate diagnosis for antipsychotics. Doctors will use an antipsychotic when all other treatments are unsuccessful. Many residents that are admitted to the Home do arrive on these medications.

CARRIED

6. ITEMS FOR CONSIDERATION

Moved by Mayor Davis
Seconded by Mayor Bailey

THAT Items for Consideration (6.1-6.3) BE APPROVED

Item 6.3 was separated for discussion.

6.1 John Noble Home's Day Program's Multi-Sector Service Accountability Agreement (MSAA) – Declaration of Compliance and Sign off on Schedule G [Financial Impact – None] (JNH2020-24).

THAT the Chair of the John Noble Home's Committee of Management BE AUTHORIZED to sign the Declaration of Compliance "Schedule G" for the fiscal year of 2019-2020 for the John Noble Home Day and Stay Program.

6.2 John Noble Centre Day and Stay Program Financial Statements for the year ending March 31, 2020. [Financial Impact- None] (JNH2020-25)

THAT the Financial Statements for the John Noble Centre Day and Stay Program for the year ending March 31, 2019 BE APPROVED.

Item 6.1 and 6.2 were approved and carried.

6.3 Award of Contract for Driveway and Parking Lot Replacement and Paving Services [Financial Impact - \$306,751.95 including non-recoverable HST] (JNH2020-26)

THAT the Administrator BE AUTHORIZED to award the contract to Dufferin Construction Company to provide for the driveway and parking lot replacement and paving for a total contract cost of \$ 306,751.95 including non-recoverable HST

J. Patenaude summarized the repaving project which will include milling and drainage being added to the back parking lot and driveway. The project will also add parking spaces near Bell Lane Terrace.

J. Miller added that this is a capitol project. It is expected that with the improvements and specifications the surface will last longer.

Moved by Mayor Bailey
Seconded by Councillor Gatward

THAT the Administrator BE AUTHORIZED to award the contract to Dufferin Construction Company to provide for the driveway and parking lot replacement and paving for a total contract cost of \$ 306,751.95 including non-recoverable HST

Item 6.3 was voted on and approved.

CARRIED

7. PRIVATE AND CONFIDENTIAL ITEMS

Moved by Mayor Davis
Seconded by Mayor Bailey

THAT Committee MOVE IN-CAMERA to discuss the following items (1:13 p.m.)

**MOTION TO MOVE IN-CAMERA
CARRIED**

7.1 Pension Entitlement Memo

Personal matters about an identifiable individual, including municipal or local board employees and labour relations or employee negotiation

The Committee met In-Camera, discussed item 7.1, provided direction to Staff and returned into Open Session (1:41 p.m.)

8. CORRESPONDANCE

None

9. RESOLUTIONS

None

10. NOTICES OF MOTION

None

11. QUESTIONS

J. Miller was asked to clarify the current Ministry of Health directives pertaining to admissions. At present individuals from the community can be admitted to Long Term Care if they are tested for COVID 19 with a negative result. The admission would be followed by two weeks of isolation measures. Temporary internal moves to empty rooms have occurred from rooms where the room design does not allow for safe distancing. This measure was implemented through a recommendation from the Ministry to homes to reduce the risk of viral spread. The measure involves 15 rooms in the older side of the building. The Home is in the process of making improvements to these older rooms (such as moving the location of the call bell, or curtain placement) to meet social distancing guidelines and allow safe admission to the bed. At this time the Home is awaiting directives to admit from hospital.

Mayor Davis left the meeting at 1:44 p.m.

Councillor Gatward asked how many vacancies there are at this time.

J. Miller stated that after internal moves to provide safe social distancing, 2 beds are available for safe admission. The Home would like to admit from hospital as priority as COVID test results can be received quickly. The Home has a detailed admission plan that would include 2 weeks of isolation and full PPE for staff.

Councillor Gatward asked when outdoor visits would be facilitated. J. Miller explained that the Home was prepared this past Monday to implement outdoor visits but with an influx of positive cases within the community the outdoor visits were postponed.

12. NEXT MEETING

The next meeting of the John Noble Home Committee of Management will be held on Wednesday, September 9, 2020 or earlier at the Call of the Chair.

13. ADJOURNMENT

Meeting was adjourned at 1:49 p.m.

Richard Carpenter, Chair

Sarah MacCuish, Administrative
Assistant