



AGENDA

**JOHN NOBLE HOME
COMMITTEE OF MANAGEMENT
WEDNESDAY, JUNE 12, 2024**

1:00 P.M.

SHERMAN BOARDROOM,
97 Mount Pleasant St.
BRANTFORD, ONTARIO

Anyone wishing to attend this meeting can request the meeting link at info@jnh.ca

**Jessica Tanchak
Executive Assistant**

**JOHN NOBLE HOME COMMITTEE OF MANAGEMENT
AGENDA**

WEDNESDAY, JUNE 12, 2024

1:00 P.M.

JOHN NOBLE HOME

1. ROLL CALL

2. DECLARATIONS OF CONFLICTS OF INTEREST

3. APPROVAL OF THE AGENDA

4. MINUTES

4.0 Minutes

4.1 John Noble Home Committee of Management – May 8, 2024

4.2 John Noble Home Family Council Minutes- April 30, 2024

5. BUSINESS ARISING FROM THE MINUTES

6. PRESENTATIONS/DELEGATIONS (list, if any, available at meeting).

6.1 Bed Development Update

Michael Bastian, Administrator

6.2 Presentation of Financial Statements

Julie B. Baetz, CPA, CA, LPA, Engagement Partner, Millards Chartered Professional Accountants and Whitney Deane, CPA, CA, Partner, Millards Chartered Accountants (No Slideshow)

****6.3 Presentation of Bell Court Redevelopment (late addition)**

Presentation provided by HDR

7. ITEMS FOR CONSENT

7.1 John Noble Home Administrator's Report [Financial Impact – N/A (JNH2024-26) and (JNH2024-26A)]

THAT the John Noble Home Administrator's Report JNH2024-26 BE RECEIVED.

7.1A Bell Court Redevelopment 40 Long Term Care beds, Day and Stay expansion, Sprinkler Project Financial Budget Update Report [Financial Impact- \$0] (JNH2024-26A)

THAT the Bell Court Redevelopment of 40 Long Term Care beds, expansion of the Day and Stay and Sprinkler Project Financial Budget Report (JNH2024-26A) BE RECEIVED

7.2 Recruitment Update [Financial Impact- None] (JNH2024-27)

THAT the Recruitment Update Report JNH2024-27 BE RECEIVED

7.3 John Noble Home Monthly Budget Summary for April 30, 2024 [Financial Impact – None – Overall On Track at this Time] (JNH2024-28)

THAT the Monthly Budget Summary JNH2024-28 for April 30, 2024 for the John Noble Home BE RECEIVED

8. ITEMS FOR CONSIDERATION

8.1 John Noble Home December 31, 2023 Year End Financial Statements. [Financial Impact – \$176,055.68 Deficit - City Portion at 72% is \$126,936 and County Portion at 28% is \$49,119.53] (JNH2024-29)

THAT the audited Financial Statements for the John Noble Home's Long Term Care operations for the year ending December 31, 2023 BE APPROVED.

8.2 Award Contract to Implement a New Software for Timekeeping and Scheduling [Financial Impact - \$10,000-15,000 plus HST] (JNH2024-30)

THAT the Administrator be AUTHORIZED to award a contract to implement a new software for Timekeeping and Scheduling to Synerion Enterprises through their Platinum Marketplace partnered vendor, ADP.

8.3 Award of Contract to perform annual Fire Safety System Inspection at the John Noble Home and Bell Lane Terrace [Financial Impact - \$ 12,438 plus HST] (JNH2034-31)

THAT the Administrator be AUTHORIZED to award the contract to Johnson Controls to perform the annual Fire Safety Systems Inspections at the John Noble Home and Bell Lane Terrace AND;

THAT the Administrator be AUTHORIZED to sign the required purchase order for the award.

8.4 Award of Contract to supply and delivery Two Hundred and Thirty Dining/Activity Chairs following RFQ-24-01 [Financial Impact - \$48,139.00 plus HST] (JNH2024-32)

THAT the Administrator be AUTHORIZED to award the contract for the supply and delivery of 230 Dining/Activity Chairs to Jeff's At Work; AND THAT the Administrator be AUTHORIZED to sign the required purchase order for the award.

8.5 Request to award Bell Lane Terrace Roof Replacement - [\$280,930.43] (JNH2024-33)

THAT the awarding of the Bell Lane Terrace Roof Project to T Hamilton & Son Roofing Inc. BE APPROVED.

9. ELECTION

10. CORRESPONDENCE

11. RESOLUTIONS

12. NOTICES OF MOTION

13. QUESTIONS

14. PRIVATE AND CONFIDENTIAL ITEMS

14.1 Board Report

Personal matters about an identifiable individual, including municipal or local board employees

15. NEXT MEETING

The next meeting of the John Noble Home Committee of Management will be held on Wednesday, September 11, 2024 at the John Noble Home, or at the call of the Chair.

16. ADJOURNMENT
