



MINUTES

**JOHN NOBLE HOME
COMMITTEE OF MANAGEMENT
WEDNESDAY, MARCH 11, 2020**

1:00 P.M.

SHERMAN BOARD ROOM, JOHN NOBLE HOME
97 MOUNT PLEASANT STREET
BRANTFORD, ONTARIO

Sarah MacCuish
Administrative Assistant

**JOHN NOBLE HOME COMMITTEE OF MANAGEMENT
MINUTES**

WEDNESDAY, MARCH 11, 2020

1:00 P.M.

SHERMAN BOARD ROOM, JOHN NOBLE HOME

Councillor Carpenter in the Chair

1. ROLL CALL

Present: City of Brantford

Councillor Carpenter
Mayor Davis
Councillor McCreary (1:06 p.m.)
Councillor Vanderstelt

County of Brant

Mayor Bailey
Councillor Wheat
Councillor Gatward

Regrets:

Also Present: S. Proulx, S. MacCuish, J. Miller, B. Stonham, M. Cox

2. DECLARATIONS OF CONFLICTS OF INTEREST

No pecuniary interests were declared.

3. MINUTES

Moved by Mayor Bailey
Seconded by Councillor Gatward

THAT the following Minutes (3.1, 3.2) BE ADOPTED:

3.0 Minutes

3.1 3.1 John Noble Home Committee of Management – February 12, 2020

3.2 John Noble Home Committee of Management Private and Confidential Minutes– February 12, 2020

CARRIED

4. PRESENTATIONS/DELEGATIONS (list, if any, available at meeting)

None

5. ITEMS FOR CONSENT

Moved by Mayor Davis
Seconded by Councillor Vanderstelt

THAT Items for Consent (5.1- 5.3) BE APPROVED

Items 5.3 was separated for discussion purposes.

Items 5.1 and 5.2 were voted on and approved.

**5.1 John Noble Home Administrator's Report [Financial Impact - None]
(JNH2020-10)**

THAT the John Noble Home Administrator's Report JNH2020-10 BE RECEIVED.

**5.2 John Noble Home Monthly Budget Summary for January 2020
[Financial Impact – None – Overall Under Budget at this Time]
(JNH2020-11)**

THAT the Monthly Budget Summary JNH2020-11 for January 31, 2020 for the John Noble Home BE RECEIVED.

**5.3 John Noble Home's Ministry of Long Term Care's Critical Incident
Inspection Results (Financial Impact-None)] (JNH2020-12)**

THAT the John Noble Home' Ministry of Long-Term Care's Critical Incident Inspection Results JNH2020-12 BE RECEIVED

J. Miller explained that the Ministry cleared all orders. M. Cox detailed the processes that were implemented within the Nursing department to address the issues identified during the previous inspection.

M. Cox explained how a typical Ministry Inspection is conducted. J. Miller added that a Homes risk level is determined by the Ministry and Homes with higher risk levels receive full inspections.

Councillor McCreary arrived 1:06 p.m.

Item 5.3 was voted on and approved

CARRIED

6. ITEMS FOR CONSIDERATION

Moved by Councillor Wheat
Seconded by Councillor Vanderstelt

THAT Items for Consideration (6.1-6.3) BE APPROVED

Items 6.1 - 6.3 were voted on and approved.

6.1 John Noble Home Long Term Care Service Accountability Amending Agreement [Financial Impact -\$11,589,700] (JNH2020-13)

THAT the Chair of the John Noble Home Committee of Management BE AUTHORIZED to sign the Long Term Care Service Accountability Amending Agreement which takes effect March 31, 2020.

6.2 John Noble Home Day and Stay Program's Multi-Sector Service Accountability Amending Agreement [Financial Impact- \$417,749] (JNH2020-14)

THAT the Chair of the John Noble Home Committee of Management BE AUTHORIZED to sign the Multi-Sector Service Accountability Amending Agreement effective March 31, 2020.

6.3 Quality Improvement Plan (QIP) Narrative and Work Plan Report for Health Care Organizations in Ontario [Financial Impact- None] (JNH2020-15)

- A. THAT the John Noble Home Quality Improvement Narrative and Work Plan Report JNH2020-15 for Health Care Organizations in Ontario BE APPROVED; and
- B. THAT the Chair of the John Noble Home Committee of Management BE AUTHORIZED to sign the Quality Improvement Plan; and
- C. THAT John Noble Home staff BE DIRECTED to report quarterly on quality improvement activities for all indicators in the Work Plan.

The Chair asked staff for a verbal update on Pandemic Preparedness.

J. Miller detailed the precautions that have been implemented at this time. On March 6-2020 active screening of everyone entering the building was implement with supplies on site and secured.

M. Cox detailed the Homes plan that addresses minimizing the risk of the virus entering the Home, how the Home will handle someone with respiratory symptoms, and a plan to use Bell Court as an isolated care area if the virus enters the Home.

In the event of a positive case within the Home, staff will be able to stay in the Noble Hall if they do not want to return Home and expose their family. A Sick Care Team has been created with staff who volunteered. Visiting would be shut down with exception to those who are receiving end of life care.

The Adult Day & Stay Program will close if there is a positive case within the Home and would be considered if the virus is found in the Brantford/Brant community.

Discussion of when the decision would be made to close the Home to visitors. J. Miller said that once the virus is confirmed to being in the Brant Brantford community this decision would be made.

The flow of information received by the Home regarding COVID 19 virus, directives and recommendations was discussed.

The Home has been exceeding the directives that have been given at this time. The MOLTC gave a directive to begin screening visitors and transfers entering the building on March 9, 2020.

Councillor Carpenter requested a copy of the Home's plan be distributed to all of the Committee of Management members. J. Miller will share the pandemic plan as well as the detailed plan for COVID 19.

Staff of the Home were commended for the plan that has been prepared and implementation thus far. Staff who have volunteered to be on the sick team are commended for their dedication.

Clerk is to inquire about have the next meeting in the tourism center.

CARRIED

7. PRIVATE AND CONFIDENTIAL ITEMS
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Moved by Mayor Bailey
Seconded by Councillor Wheat

THAT Committee MOVE IN-CAMERA to discuss the following items (1:53 p.m.)

MOTION TO MOVE IN-CAMERA
CARRIED

7.1 John Noble Home Pay Equity Maintenance with the Service Employees International Union (SEIU) Update (JNH2020-16)

Labour relations or employee negotiations

The Committee met In-Camera, discussed item 7.1, provided direction to Staff and returned into Open Session (02:19 p.m.)

8. CORRESPONDENCE

None

9. RESOLUTIONS

None

10. NOTICES OF MOTION

None

11. QUESTIONS

Councillor Gatward noted that there has not been a recommendation at the County Council approve the management of donations being redirected back to the Home. S. Proulx advised that the recommendation is being prepared and is expected to be on the agenda soon.

12. NEXT MEETING

The next meeting of the John Noble Home Committee of Management will be held on Wednesday, April 8, 2020 at 1 p.m. at an alternate location that will be announced prior to the meeting.

13. ADJOURNMENT

Meeting was adjourned at 2:21 p.m.

Councillor Carpenter,
Chair

Sarah MacCuish,
Administrative Assistant