



MINUTES

**JOHN NOBLE HOME
COMMITTEE OF MANAGEMENT
WEDNESDAY, MARCH 13, 2024**

1:00 P.M.

COUNTY OF BRANT COUNCIL CHAMBERS,
7 Broadway St. W,
PARIS, ONTARIO

Jessica Tanchak
Executive Assistant

**JOHN NOBLE HOME COMMITTEE OF MANAGEMENT
MINUTES
WEDNESDAY, MARCH 13, 2024
1:00 P.M.
COUNTY OF BRANT COUNCIL CHAMBERS**

Chair Carpenter called meeting to order at 1:02 p.m.

1. ROLL CALL

Present: City of Brantford
Councillor Carpenter
Councillor Hunt
Councillor Samwell
Councillor Sullivan

County of Brant
Councillor MacAlpine
Councillor Coleman
Councillor Bell
Mayor Bailey

Regrets:

Also Present: M. Bastian, J. Tanchak, R. Diez, S. Holmes, K. Hickman (Family Council), M. Gilbrook (Family Council), B. Follis (Family Council) T. Lakhani (BDA Inc.)

2. DECLARATIONS OF CONFLICTS OF INTEREST

No pecuniary interests were declared.

3. APPROVAL OF THE AGENDA

Moved by Mayor Bailey
Seconded by Councillor Coleman

THAT the Agenda BE APPROVED

CARRIED

4. MINUTES

4.0 Minutes

Moved by Councillor Bell
Seconded by Mayor Bailey

THAT the following Minutes (4.1) BE ADOPTED

4.1 John Noble Home Committee of Management –February 14, 2024

4.2 John Noble Home Family Council- February 26, 2024

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

6. PRESENTATIONS/DELEGATIONS (list, if any, available at meeting)

6.1 Bed Development Construction Update by Michael Bastian, Administrator

M. Bastian presented a bed development update to the Committee of Management. T. Lakhani provided an update regarding the asbestos abatement of the GELA classroom. Questions surrounding change orders were answered and discussed as well as the associated preliminary costs. T.Lakhani shared progress photos to date.

The Committee of Management has requested a written report from staff to be prepared for the next meeting detailing the current budget.

T.Lakhani left the meeting at 1:26 p.m.

7. ITEMS FOR CONSENT

Moved by Councillor Bell
Seconded by Mayor Bailey

THAT Items for Consent (7.1-7.4) BE APPROVED

7.1 John Noble Home Administrator's Report [Financial Impact – N/A (JNH2024-06)]

THAT the John Noble Home Administrator's Report JNH2024-06 BE RECEIVED.

7.2 Human Resources Update [Financial Impact- None] (JNH2024-07)

THAT the Human Resources Update Report JNH2024-07 BE RECEIVED.

7.3 Year End Audit Update for Fiscal Year Ending December 31, 2023 [Financial Impact - Overall Under Budget at this Time] (JNH2024-08).

THAT Year End Audit Update for Fiscal Year Ending December 31, 2023 (JNH2024-08) BE RECEIVED.

7.4 John Noble Home Monthly Budget Summary for January 2024 [Financial Impact – None – Overall On Track at this Time] (JNH2024-12)

THAT the Monthly Budget Summary JNH2024-12 for January 30, 2024 for the John Noble Home BE RECEIVED.

Items 7.1-7.4 were voted on and approved.

CARRIED

8. ITEMS FOR CONSIDERATION

Moved by Councillor Sullivan
Seconded by Councillor Hunt

THAT Items for Consideration (8.1-8.3) BE APPROVED

8.1 John Noble Home request to have Administrator of the John Noble be given authority to delegate a representative for the John Noble Home with Canada Revenue Agency (JNH2024-09).

THAT the Administrator of the John Noble be AUTHORIZED to delegate a representative for the John Noble Home with Canada Revenue Agency for the Business Accounts.

M. Bastian clarified the approval of item 8.1 will authorize the Administrator to appoint R. Diez, Director of Finance, as the representative for the John Noble Home Canada Revenue Agency Business accounts.

8.2 John Noble Home Long Term Care Service Accountability Agreement (LSAA) - Declaration of Compliance – Schedule E. [Financial Impact - None] (JNH2024-10)

THAT the Chair of the John Noble Home Committee of Management BE AUTHORIZED to sign the Declaration of Compliance Page – Schedule E, as the John Noble Home through the Corporation of the City of Brantford and the Corporation of the County of Brant has met the compliance obligations of the Long Term Care Service Accountability Agreement by Ontario Health West for ongoing funding of their approved 156 long term care beds.

8.3 Lease Agreement with the Grand Erie District School Board and the John Noble Home to provide space to the Grand Erie Learning Alternatives Personal Support Worker Program [Financial Impact - \$9,000 annually] (JNH2024-11)

THAT the Administrator BE AUTHORIZED to terminate the lease agreement with the Grand Erie District School Board for space to operate the Grand Erie Learning Alternatives Personal Support Worker Program.

Items 8.1-8.3 were voted on and approved.

CARRIED

9. ELECTION

10. CORRESPONDENCE

11. RESOLUTIONS

12. NOTICES OF MOTION

13. QUESTIONS

14. PRIVATE AND CONFIDENTIAL ITEMS

Agenda Addition

Moved by Councillor MacAlpine
Seconded by Councillor Coleman

THAT the Committee MOVE IN-CAMERA to discuss the following item (1:30 p.m.)

MOTION TO MOVE IN-CAMERA

CARRIED

R.Diez left the meeting at 1:30 p.m..

M. Bastian, J. Tanchak and S. Holmes remained.

14.1 Verbal Update

Personal matters about an identifiable individual, including municipal or local board employees

The Committee met In-Camera, discussed item 14.1 and returned to Open Session at (2:45 p.m.)

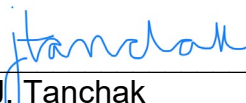
15. NEXT MEETING

The next meeting of the John Noble Home Committee of Management will be held on Wednesday, April 10, 2024 at the John Noble Home, or at the Call of the Chair

16. ADJOURNMENT

The meeting was adjourned at 2:45 p.m.

Councillor Carpenter
Chair



J. Tanchak
Executive Assistant