



MINUTES

**JOHN NOBLE HOME
COMMITTEE OF MANAGEMENT
WEDNESDAY, MAY 8, 2024**

1:00 P.M.

SHERMAN BOARDROOM,
97 Mount Pleasant St.,
BRANTFORD, ONTARIO

Jessica Tanchak
Executive Assistant

**JOHN NOBLE HOME COMMITTEE OF MANAGEMENT
MINUTES**

WEDNESDAY, MAY 8, 2024

1:00 P.M.

JOHN NOBLE HOME

Chair Carpenter called meeting to order at 1:00 p.m.

1. ROLL CALL

Present: City of Brantford
Councillor Carpenter
Councillor Hunt

County of Brant
Councillor MacAlpine
Councillor Coleman
Councillor Bell

Regrets: City of Brantford
Councillor Samwell
Councillor Sullivan

County of Brant
Mayor Bailey

Also Present: M. Bastian, J. Tanchak, R. Diez, S. Holmes, A. Gora, J. Donn, M. Howard, J. Salmon (HDR Inc.), K. Mauracher (HDR Inc.), K.Hickman (Family Council), M.Gilbrook (Family Council)

2. DECLARATIONS OF CONFLICTS OF INTEREST

No pecuniary interests were declared.

3. APPROVAL OF THE AGENDA

Moved by Councillor Coleman
Seconded by Councillor MacAlpine

THAT the Agenda BE APPROVED

CARRIED

4. MINUTES

4.0 Minutes

Moved by Councillor Coleman
Seconded by Councillor MacAlpine

THAT the following Minutes (4.1-4.2) BE ADOPTED

- 4.1 John Noble Home Committee of Management –April 10, 2024**
- 4.2 John Noble Home Committee of Management, In-Camera Minutes – April 10, 2024**
- 4.3 John Noble Home Family Council Minutes- April 9, 2024**

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

6. PRESENTATIONS/DELEGATIONS (list, if any, available at meeting)
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6.1 Bed Development Construction Update by Michael Bastian, Administrator

M. Bastian presented the most recent bed development construction updates to the Committee.

Councillor MacAlpine questioned the status of the parking lot lighting project? M. Bastian shared that the cost has been reduced and that the team is awaiting approval. J. Salmon from HDR Inc. added that the light poles are not contributing to any further delays onsite.

Councillor Bell asked if HDR Inc. will have a project update for the Committee today? J. Salmon explained that the Home's project team and HDR Inc. have recently met to discuss a new scope of services. K. Mauracher shared the proposal will hopefully be finalized within the next couple of weeks. Once the proposal is finalized, a Special Meeting will be held to approve the quote for additional services. Once the quote for services is approved, all efforts from HDR Inc. will be focused on preparing a comprehensive report for the June meeting.

Councillor Bell questioned what the impact is of an August 2025 end date in regards to the Ministry and funding? M. Bastian shared that monthly progress reports are being submitted to the Ministry and there have been no concerns noted. It was also mentioned that other projects are facing similar challenges. M. Bastian shared the sources of funding for the project. There are no cash flow issues foreseen and a healthy contingency remains available.

Councillor Coleman questioned if there is an estimate for when concrete will be poured? M. Bastian and J. Salmon shared that the new building structure will begin in approximately one month.

7. ITEMS FOR CONSENT

Moved by Councillor Coleman
Seconded by Councillor Hunt

THAT Items for Consent (7.1-7.6) BE APPROVED

7.1 John Noble Home Administrator's Report [Financial Impact – N/A (JNH2024-18)]

THAT the John Noble Home Administrator's Report JNH2024-18 BE RECEIVED.

7.2 Recruitment Update [Financial Impact- None] (JNH2024-19)

THAT the Recruitment Update Report JNH2024-19 BE RECEIVED.

7.3 John Noble Home Monthly Budget Summary for February 2024 [Financial Impact – None – Overall On Track at this Time] (JNH2024-20)

THAT the Monthly Budget Summary JNH2024-20 for February 29, 2024 for the John Noble Home BE RECEIVED.

7.4 John Noble Home Monthly Budget Summary for March 31, 2024 [Financial Impact – None – Overall On Track at this Time] (JNH2024-21)

THAT the Monthly Budget Summary JNH2024-21 for March 31, 2024 for the John Noble Home BE RECEIVED.

7.5 The Quality Improvement Report for priority and elective indicators for Quarter 3, 2023 [Financial Impact- None] (JNH2024-22)

THAT the John Noble Home Quality Improvement Report JNH2024-22 for priority and elective indicators for Quarter 3, 2023 BE RECEIVED.

7.6 Bell Court Redevelopment 40 Long Term Care beds, Day and Stay expansion, Sprinkler Project Financial Budget Update Report [Financial Impact- \$27,872,291] (JNH2024-23)

THAT the Bell Court Redevelopment of 40 Long Term Care beds, expansion of the Day and Stay and Sprinkler Project Financial Budget Report JNH2024-23 BE RECEIVED.

Items 7.1-7-6 were voted on and approved.

CARRIED

8. ITEMS FOR CONSIDERATION

Moved by Councillor Hunt
Seconded by Councillor Bell

THAT Items for Consideration (8.1-8.2) BE APPROVED

**8.1 John Noble Home Day Program's – Declaration of Compliance
[Financial Impact – None] (JNH2024-24).**

THAT the Chair of the John Noble Home's Committee of Management BE AUTHORIZED to sign the Declaration of Compliance "Schedule F" for the fiscal year of 2023-2024 for the John Noble Home Day and Stay Program.

**8.2 Quality Improvement Plan (QIP) Narrative and Work Plan Report
[Financial Impact – N/A] (JNH2024-25)**

- A. THAT the John Noble Home Quality Improvement Narrative and Work Plan Report for Health Care Organizations in Ontario BE APPROVED; and
- B. THAT the Chair of the John Noble Home Committee of Management BE AUTHORIZED to sign the Quality Improvement Plan; and
- C. THAT John Noble Home staff BE DIRECTED to report quarterly on quality improvement activities for all indicators in the Work Plan.

Items 8.1-8.2 were voted on and approved.

CARRIED

9. ELECTION

10. CORRESPONDENCE

10.1 Draft Letter from G-Architects

11. RESOLUTIONS

12. NOTICES OF MOTION

13. QUESTIONS

14. PRIVATE AND CONFIDENTIAL ITEMS

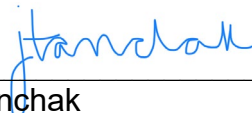
15. NEXT MEETING

The next meeting of the John Noble Home Committee of Management will be held on Wednesday, June 12, 2024 at the John Noble Home, or at the Call of the Chair

16. ADJOURNMENT

The meeting was adjourned at 1:20 p.m.

Councillor Carpenter
Chair



J. Tanchak
Executive Assistant