



MINUTES

JOHN NOBLE HOME COMMITTEE OF MANAGEMENT WEDNESDAY, OCTOBER 9, 2019

1:00 P.M.

SHERMAN BOARD ROOM,
JOHN NOBLE HOME
97 MOUNT PLEASANT ST,
BRANTFORD, ONTARIO

Sarah MacCuish
Administrative Assistant

**JOHN NOBLE HOME COMMITTEE OF MANAGEMENT
MINUTES**

WEDNESDAY, OCTOBER 9, 2019

1:00 P.M.

JOHN NOBLE HOME

Councillor Carpenter in the Chair called the meeting to order at 1:00 p.m.

1. ROLL CALL

Present: City of Brantford Mayor Davis
Councillor Carpenter
Councillor Vanderstelt

County of Brant Mayor Bailey
Councillor Wheat

Regrets: County of Brant Councillor Gatward

Also Present: J. Miller; S. Proulx; M. Cox; B. Stonham; S. MacCuish; M. MacAskill; J. Patenaude

2. DECLARATIONS OF CONFLICTS OF INTEREST

Members were asked to declare any pecuniary interests at the time when the item is considered.

No pecuniary interests were subsequently declared during the meeting.

3. MINUTES

MOVED BY Councillor Vanderstelt
SECONDED BY Mayor Bailey

THAT the following Minutes BE ADOPTED with amendment to dollar amount of the awarded contract in Item 6.4 from \$215,500 to \$199,500:

3.1 John Noble Home Committee of Management – September 11, 2019

CARRIED

4. PRESENTATIONS/DELEGATIONS (list, if any, available at meeting)

None

5. ITEMS FOR CONSENT

MOVED BY Mayor Davis
SECONDED BY Mayor Bailey

THAT all Consent Items (5.1-5.5) BE APPROVED

Item 5.1, 5.4 & 5.5 were separated for discussion purposes with Item 5.5 and 5.4 to be addressed first.

5.5 Resident Satisfaction Survey 2019 [Financial Impact- None] (JNH2019-39)

Presentation of Resident Satisfaction Survey Results

Breanna Stonham, Quality Improvement, Risk & Restorative Care
Coordinator

THAT the John Noble Home Resident Satisfaction Survey Report
JNH2019-39 BE RECEIVED.

B. Stonham presented the results of the 2019 Resident Satisfaction Survey. The survey process and Ministry of Long Term Care requirements were reviewed. There was a 66% response rate. The overall assessment showed that 97% of respondents would recommend the Home to others. This is a 2% increase from the 2018 survey. Areas of improvement identified were missing laundry items and knowledge of where to go if there is a concern. Action plans have been created to address areas for improvement. Margaret MacAskill, Chair of the Residents Council, shared her experience with the Committee. She has lived in John Noble Home for 8 years and has found it to be a wonderful place to live.

J. Miller clarified for the Committee that some of the survey questions are provided by Health Quality Ontario and the rest are determined by the Home. The Home has used the same survey for many years to allow for benchmarking and comparators to previous years. The only survey question that has changed over the last few years is the question which addresses continence care. This question was re-worded to include a Not Applicable answer to provide more accurate data collection and to provide respondents with a better understanding of the question.

Item 5.5 was voted on and approved.

**5.4 The Quality Improvement Report for priority and elective indicators
for Quarter 1, 2019 [Financial Impact- None] (JNH2019-38)**

THAT the John Noble Home Quality Improvement Report JNH2019-38 for priority
and elective indicators for Quarter 4, 2019 BE RECEIVED.

Mayor Davis asked staff to further explain the data on Emergency Room transfers.

M. Cox explained that the definition of avoidable emergency room transfers is very broad and that some transfers are at the request of family/ substitute decision makers. The Home assesses and treats residents when there is an incident but wait times for x-rays and lab work are faster in the hospital setting. Each transfer is unique to the resident and the situation and staff determine the necessity of hospital transfers based on many variables. At times residents may receive x-ray service in the Home but still be transferred to the hospital for treatment options.

Mayor Davis asked if the Home can improve this indicator to take a burden off hospital and emergency services. J. Miller suggested that education on the issue and assessment skills to Registered Staff may see some improvement.

Direction given to Staff to report back on this matter with more information comparing residents age and acuity at admission over the last few years and Emergency Room transfer data.

5.1 John Noble Home Monthly Budget Summary for July 2019 [Financial Impact – None – Overall Under Budget at this Time] (JNH2019-35)

THAT the Monthly Budget Summary JNH2019-35 for July 31, 2019 for the John Noble Home BE RECEIVED.

S. Proulx addressed questions regarding a surplus. She explained that any surplus will be transferred to a reserve fund and can be used when needed in the future and to offset costs for the home.

Councillor McCreary inquired about the provincial funding loss. S. Proulx explained the program funding changes such as the new Global Level of Care funding, the reduction in CMI and the process of the indexing factor to determine CMI. The structural compliance premium will not be affected but the High Wage Transitional funding will be lost to the Home in 2020.

S. Proulx stated that year end accruals and entries will need to be made as well. A deficit in the Short Term Disability program will have an impact on the surplus that is being shown. Staffing alignments have been made in 2019 to facilitate the 2020 budget target.

Item 5.1 was voted on and approved.

5.2 John Noble Home Administrator's Report [Financial Impact - None] (JNH2019-36)

THAT the John Noble Home Administrator's Report JNH2019-36 BE RECEIVED.

5.3 Review of Recommendations of the Public Inquiry into the Safety and Security of Residents in the Long-Term Care Homes System [Financial Impact - None] (JNH2019-37)

That Report JNH2019-37 Review of Recommendations of the Public Inquiry into the Safety and Security of Residents in the Long-Term Care Homes System [Financial Impact - None] BE RECEIVED

The remaining items 5.2 & 5.3 were voted on and approved.

CARRIED

6. ITEMS FOR CONSIDERATION

MOVED BY Councillor Vanderstelt
SECONDED BY Councillor Wheat

THAT all Items for Consideration (6.1-6.3) BE APPROVED

Items 6.3 & 6.1 were separated for discussion.

6.2 John Noble Home Asset Management Policy [Financial Impact - None] (JNH2019-41)

THAT the John Noble Home Asset Management Policy JNH2019-41 BE APPROVED

Item 6.2 was voted on and approved.

6.1 Ontario Health Teams Update [Financial Impact – None] (JNH2019-40)

THAT the Administrator BE DIRECTED to continue to participate in the local planning and development of Brant's Ontario Health Team application

THAT staff BE DIRECTED to report back to the Committee of Management with any updates on Brant's Ontario Health Team (OHT) proposal development including updates on the Ministry's process and future agreements

J. Miller gave an update on the development of the Brant Ontario Health Team. The Brant Team has been designated as 'in development'. There is an Executive Leadership team, Operations Management Group and a Digital Implementation team. Once the Brant Team reaches the full application stage the Committee's approval will be required to commit to participation in the process and engagement in planning.

John Noble Home is being represented by J. Miller on the Executive Team and M. Cox on the Operational Management Team.

Committee members expressed their support for the Homes involvement in the process as it is critical to be a part of the healthcare transformation for the future.

Councillor McCreary asked if the Province had provided guidelines or a definition of the OTH's future role. J. Miller answered that there have been no guidelines provided and that each health team is to evolve to meet the specific needs of the area.

Councillor Carpenter requested this be a standing item on the agenda moving forward.

Councillor Vanderstelt voiced concern with possible funding loss. J. Miller explained that the majority of funding for Long Term Care comes from the Ministry of Long Term Care and that the Local Health Integration Network (LHIN) only funds specific programs for Long Term Care. Some new program funding will likely flow through the OHT in future.

Item 6.1 was voted on and approved.

6.3 Ministry Call for Long Term Care Beds [Financial Impact – None at this time] (JNH2019-42)

- A. THAT Report No. JNH2019-42 regarding Ministry Call for Long Term Care Beds BE RECEIVED
- B. THAT staff BE DIRECTED to prepare a proposal to the Ministry of Health and Long Term Care for additional Long Term Care Bed licences for the John Noble Home;

J. Miller explained that additional beds could be constructed to connect with the current unit that is being planned. This would allow for a service corridor to be shared between the units and allow for staffing efficiencies.

Councillor Wheat asked if there is enough space to fit additional beds in the existing footprint of the building while still allowing the design to support the specialized care of a behavioural unit. J. Miller explained that the additional beds would involve adding an addition to the building and expand the foot print of the building but there is ample land beside the building to accommodate this.

S. Proulx explained that the latest call for beds includes preference for flexible care structures, novel dementia care programming and resident flow across care settings. All which fall in line with the current project and allow for some efficiency with the staffing model.

The Committee discussed how to increase the probability that this project will be approved by the Ministry of Long Term Care. The Committee Chair will continue to advocate for the Home with the MPP. Preparing specific resolutions approved by both the County and City Councils was also suggested and will be considered.

Councillor McCreary asked the number of beds being granted. J. Miller clarified that the number of new beds was not specifically stated in the call but that the province was adding 15,000 beds over the next 5 years. Approximately half of these beds have been allocated already.

Item 6.3 was voted on and approved.

CARRIED

7. PRIVATE AND CONFIDENTIAL ITEMS

MOVED BY Councillor Vanderstelt
SECONDED BY Councillor Wheat

THAT Committee MOVE IN CAMERA to consider the following (1:53 p.m.):

7.1 2020 Operating Budget Memo

Labour relations or employee negotiations

MOTION TO MOVE IN CAMERA
CARRIED

The Committee met In-Camera, discussed Item 7.1, provided direction to Staff and returned to OPEN SESSION at 2:07 p.m.

8. CORRESPONDANCE

None

9. RESOLUTIONS

None

10. NOTICES OF MOTION

None

11. QUESTIONS

None

12. NEXT MEETING

The next meeting of the John Noble Home Committee of Management will be held on Wednesday, November 13, 2019 at 1 p.m. in the Sherman Board Room of the John Noble Home.

13. ADJOURNMENT

The meeting was adjourned at 2:08 p.m.

Councillor Carpenter
Chair

Sarah MacCuish
Administrative Assistant